



**Office of Inspector General
Office of Investigations**

Program Integrity

Ex-Im Leave Bank

A Program Integrity investigation was conducted concerning an anonymous complainant who alleged that the EXIM Bank Leave Bank Board had not met in over a year but that the Office of Human Resources (HR) had been granting Leave Bank leave improperly. The Leave Bank is a voluntary program under which employees may donate unused accrued annual leave for use by another employee who is experiencing a personal or family medical emergency and has exhausted his or her available paid leave. In addition, the complainant alleged that several thousand hours of donated leave was missing from the current Leave Bank's balance. The investigation determined that no leave had been granted improperly but that several thousand hours of leave were not correctly accounted for due to staff turnover and improper record keeping. The OIG's findings led to EXIM Bank correcting the accounting for 2,797.45 hours in the Leave Bank's balance.