



Office of Inspector General

Committee for Purchase From People Who Are Blind or Severely Disabled

2331 Mill Road, Suite 505
Alexandria, Virginia 22314-4608

July 10, 2020

MEMORANDUM

FOR: Thomas D. Robinson
Chairperson
U.S. AbilityOne Commission

Kevin A. Lynch
President and Chief Executive Officer
National Industries for the Blind

Vincent Loose
President and Chief Executive Officer
SourceAmerica

FROM: Thomas K. Lehrich
Inspector General

A handwritten signature in black ink, appearing to read "TK Lehrich".

SUBJECT: Audit of the Procurement List Addition Process, Procedures, and Practices

The Office of Inspector General (OIG) is initiating an audit of the Procurement List Addition Process, Procedures, and Practices. Our overall objective is to determine whether the Procurement List addition process is transparent and performed efficiently, effectively, and in compliance with applicable laws, regulations, and policies.

The performance audit will assess the effectiveness of the policies, procedures, and practices employed by the Commission when approving the addition or removal of products and services from the Procurement List, as well as CNA processes for producing and providing procurement list addition packages. The establishment of the Fair Market Price (FMP) is a significant part of the Addition process, and the audit will assess the effectiveness of the FMP guidance as well as how effective PLIMS supports the program.

We are beginning this performance audit in accordance with our risk-based Biennial Audit Plan for Fiscal Years 2020-2021. The audit will be performed in accordance with generally accepted government auditing standards, established by the U.S. Government Accountability Office (GAO), *Government Auditing Standards (2018 Revision)*. The independent public accounting firm CliftonLarsonAllen (CLA) LLP will conduct the audit, and the OIG will provide oversight as required by the IG Act of 1978, as amended.

Please provide us a point of contact from your respective organizations by July 17th. The OIG will be scheduling the entrance conference thereafter. If you have any questions, please contact Rosario A. Torres, CIA, CGAP, Deputy Assistant Inspector General for Auditing, at 703-772-9054 or at rtorres@oig.abilityone.gov.

Cc: Tina Ballard
Executive Director

Kelvin Wood
Chief of Staff