

## **AmeriCorps Disallowed Education Awards Based Upon Non-Compliant Timesheets**

Closed 09/30/21

An AmeriCorps OIG investigation into American YouthWorks (AYW) found that (1) AYW member timesheets were missing and/or unsigned; (2) eleven AYW members were exited early for compelling personal circumstances (CPC) without sufficient supporting documentation; (3) AYW staff assigned members to displace staff duties; (4) criminal history checks (CHC) were non-compliant; and (5) AYW members were often placed in suspended status for indefinite periods of time.

AmeriCorps OIG referred this matter to AmeriCorps and recommended that AmeriCorps disallow hours/funds related to missing/unsigned member timesheets, and review all exits for CPCs and disallow funds for any improper Segal Education Awards for early exits that did not meet the CPC criteria. AmeriCorps OIG also recommended that AmeriCorps disallow all funds associated with the noncompliant CHCs and assess AYW's timekeeping process, procedures, and oversight, to include its training provided to members and site supervisors.

### **Agency/Administrative Actions**

In response to AmeriCorps OIG's recommendations, AmeriCorps, in coordination with AYW, disallowed 13 members' education awards based on non-compliant timesheets. The total disallowance equaled \$19,875.50. AmeriCorps and AYW concluded that AYW had sufficient documentation to alleviate any concerns regarding exits for compelling personal circumstances, criminal history checks, and displacement.

Case ID 2017-012